

ORC Risk Management Thoroughness Assessment

Question	Yes	No
Do you use a service contract for multi-night trips?		
Do you collect medical and eating preference data prior to providing service?		
Do you have your waiver reviewed annually for changes in common law?		
Can you list the Standards of Acceptable Practice for your industry?		
Do you specifically train employees on the application of your Risk forms and procedures?		
Do you routinely audit your paperwork for completeness?		
Has someone reviewed your marketing material for consistency and vulnerability?		
Do you have an accident/incident triage program in writing including forms to manage process?		
Do you practice accident triage regularly?		
Do you have written standards for the right and wrong things for employees to say?		
Does your risk management training include issues outside accident responsiveness?		
If you do use service contracts are they cross-referenced to your waiver?		
Do you perform equipment/stock inspections regularly and do you document it?		
Do you have a record retention policy and do adhere to it?		
Have you had your insurance reviewed for levels of coverage and exposures?		
Have you consulted someone regarding your legal entity structure, and is yours appropriate?		
Have you pre-identified your legal team?		
Do you have written procedures on how to handle and who to notify once a claim is asserted?		
Do you have an employee manual with job descriptions and minimum performance standards?		
Does your training for first aid meet or exceed industry standard even if beyond minimum requirements by your State of land agency?		
Do you have a safety manual?		
Do you practice emergency scenarios, including in-field treatment, communications and documentation?		
Do you hold weekly safety meetings when at peak of season?		
Is your training for → the job; preventing the accident; managing the accident, and; post accident behavior?		
Do you benchmark best practices?		
Do you fully understand your State and Circuit Court's waiver and indemnity laws and how it impacts paperwork and litigation?		
Have you used an independent consultant to assess your risk environment, your methods and your systems?		
Total		

If you scored between 20-27, you are “risk conscious” anything below 20, you have work to do!